

**CITY OF ATLANTA
INVITATION FOR PROPOSALS
ADVERTISEMENT**

Sealed Proposals for **Project Number: FC-5181-Sleep Units on Concourses T and F**, will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, August 3, 2011**.

ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 1:59 P.M.

The name of Proponents will be publicly read at 2:00 P.M., in Suite 1900, 1st Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.

Scope of Services: To develop, design, operate, construct, maintain and manage two (2) sleep units with showers concessions on Concourses T and F at the Hartsfield-Jackson Atlanta International Airport. The total square footage for this Request for Proposal (“RFP”) is 3,782 square feet, including approximately 2,895 square feet on Concourse T and approximately 887 square feet on Concourse F at Hartsfield-Jackson Atlanta International Airport.

Pre-Proposal Conference will be held on **Tuesday, June 28, 2011 at 2:00 P.M.**, at the City of Atlanta, Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337. The Purpose of the Pre-Proposal conference is to provide Proponents with detailed information regarding the RFP, and to address questions and concerns. There will be representatives from the Department of Procurement, Office of Contract Compliance and the Department of Aviation available at the conference to discuss the project and to answer any questions. Any questions regarding this RFP should be submitted in writing to the City’s contact person, **Mr. Leslie H. Page, Contracting Officer**, department of Procurement, 55 Trinity Avenue, S.W. suite 1790, Atlanta, Georgia 30303-0307, by fax (404) 765-6326 or e-mail lpagel@atlantaga.gov, on or **before Friday, July 8, 2011, at 5:00 p.m.**, EST. Questions received after **Friday, July 8, 2011, at 5:00 p.m.**, EST will not be considered. Any response made by the City will be provided in writing to all Proponents By addendum. No Proponent may rely on any verbal response to any question submitted concerning this RFP.

Proposals must be submitted on the forms provided in the proposal document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number FC-5181, the title of the project, full name and complete address of proponents and date and time proposals are due. All proposals must be hand delivered, mailed via United States Postal Services or delivered by courier service. No facsimile(s) will be accepted.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the Proposal. The proposals shall contain the full name of each person, firm or corporation and the complete address.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available starting **Monday June 20, 2011**, Monday through Friday 8:15 A.M. – 5:00 P.M., in the DOP’s Plan Room, Suite 1900, City Hall, at a cost of **\$30.00**. Payment for the document represents production costs; therefore, payment is non-refundable.

Thank you for your interest in doing business with the City, we look forward to your participation.